

Project: Development of Web-Based Networks for Vocational Teachers in Montenegro

Report from the Workshop delivered by Lead Teachers – Mechanical Engineering

Pursuant to the Project Plan, the team of Lead Teachers from occupational field of mechanical engineering and metal processing delivered two-day training to their colleagues on how to use Office 365 programme for the purpose of online collaboration. Besides the training, Lead Teachers presented portal for teachers (www.skolskiportal.edu.me) as the platform which may additionally support teachers to improve their everyday work.

The training was held on 23 and 24 February 2018 in the cabinet of VET School “Ivan Uskoković” in Podgorica and attended by 11 trainees – VET teachers. Lead Teachers who conducted the training with the support from the VET Centre trainer, Mr. Josip Genić, are the following: Željko Raičević (Podgorica), Desimir Mojović (Pljevlja), Dragoljub Draganić (Nikšić) and Nebojša Vuković (Bijelo Polje).

During the workshop, the trainees were provided with the guidelines to jointly develop teaching materials and exchange various resources useful for teaching. They were divided into four groups which came up with the ideas which they will elaborate in the forthcoming period and implement their projects. Selected projects will significantly support VET teachers of mechanical engineering in their further work and improvement of teaching process. The groups will publish their materials on the portal for teachers.

The establishment of the association of VET teachers in mechanical engineering is expected in the forthcoming period as well as the follow-up of cooperation aimed at the improvement and use of joint internet platform.

The training was also attended by the representatives of the VET Centre, Ministry of Education and Forum MNE and it was officially opened by the director of the VET School “Ivan Uskoković”. Project team promoted this event on the website of the VET Centre as well as on social networks – Facebook and Twitter:

<http://www.cso.gov.me/vijesti/182223/Obuka-za-nastavnike-iz-podrucja-rada-Masinstvo-i-obrađa-metala.html>
https://www.facebook.com/permalink.php?story_fbid=2033227366947392&id=1685104525093013
https://www.facebook.com/permalink.php?story_fbid=2033747080228754&id=1685104525093013
https://twitter.com/epale_mne/status/966962767109541888
https://twitter.com/epale_mne/status/967325500216659969

Project manager
Ivan Marković

Annexes:

1. Agenda
2. Attendance sheet
3. Evaluation sheet example
4. Photos

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WORKSHOP FOR VET TEACHERS – MECHANICAL ENGINEERING

Agenda

23rd February


| Time | Activity |
|-------------|---|
| 10.00-10.15 | Presentation of the Project - Dragoljub Draganić |
| 10.15-10.35 | Presentation of participants and check of edu.me accounts - Nebojša Vuković |
| 10.35-11.00 | Presentation of "Office 365" – Nebojša Vuković |
| 11.00-11.30 | Break |
| 11.30-12.00 | One drive; Word; Excel; Power Point; Sway - Desimir Mojović |
| 12.00-13.00 | Workshop: Outlook; One drive; Word; Excel; Power Point; Sway |
| 13.00-14.00 | Lunch break |
| 14.00-14.45 | People, Calendar, Tasks, Planner, To-Do - Željko Raičević |
| 14.45-15.30 | Workshop - People, Calendar, Tasks, Planner, To-Do |
| 15.30-16.00 | Presentation: Portal for teachers - Dragoljub Draganić and Nebojša Vuković |

24th February


| Time | Activity |
|-------------|---|
| 9.00-9.15 | Presentation: Portal for teachers)- Dragoljub Draganić and Nebojša Vuković |
| 9.15-9.45 | Presentation of the task from the workshop as of 8 th and 9 th February (creation of the test) Definition of topic for task, level of complexity of the test, division in four work groups |
| 9.45-10.30 | Workshop – group work task |
| 10.30-11.00 | Coffee break |
| 11.00-12.00 | Workshop – completion of the task |
| 12.00-13.00 | Presentation of results of group work |
| 13.00-14.00 | Lunch |
| 14.00-14.15 | Apps for mobile phones – Desimir Mojović and Nebojša Vuković |
| 14.15-15.00 | Workshop evaluation – Željko Raičević and Dragoljub Draganić |

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ATTENDANCE SHEET



Ministarstvo prosvjete



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WORKSHOP FOR VET TEACHERS – MECHANICAL ENGINEERING SECTOR
Podgorica, VET School "Ivan Uskoković", 23-24 February 2018

| ATTENDANCE SHEET | | | | | |
|------------------|-------------------------|-------------------------|--------------|--------------------------------------|--------------------|
| No. | Name and surname | School/Institution | Phone number | Email | Signature |
| 1. | Desimir Mojović – LT | VET School Pljevlja | 067/027-955 | desimir.mojovic@sss-pv.edu.me | <i>[Signature]</i> |
| 2. | Željko Raičević – LT | VET School Podgorica | | zeljko.raicevic@siu-pg.edu.me | <i>[Signature]</i> |
| 3. | Nebojša Vuković – LT | VET School Bijelo Polje | 067/269 000 | nebojsa.vukovic@sss-bp.edu.me | <i>[Signature]</i> |
| 4. | Dragoljub Draganić - LT | VET School Nikšić | | dragoljub.draganic@pss-nk.edu.me | <i>[Signature]</i> |
| 5. | Slaviša Zogović | VET School Podgorica | 069/068-083 | zogovic.slavisa@siu-pg.edu.me | <i>[Signature]</i> |
| 6. | Ljiljana Vraneš | VET School Podgorica | 067/209-009 | vranes.ljiljana@siu-pg.edu.me | <i>[Signature]</i> |
| 7. | Aleksandra Glavinčeski | VET School Podgorica | 067/430766 | glavinceski.aleksandra@siu-pg.edu.me | <i>[Signature]</i> |
| 8. | Zoran Zelović | VET School Nikšić | | zoran.zelovic@pss-nk.edu.me | <i>[Signature]</i> |
| 9. | Dušanka Bulajić | VET School Nikšić | 067-202-243 | dusanka.bulajic@pss-nk.edu.me | <i>[Signature]</i> |
| 11. | Milomir Šumić | VET School Nikšić | 068 665 209 | milomir.sumic@pss-nk.edu.me | <i>[Signature]</i> |
| 12. | Zefa Dabović | VET School Bar | 069 329 448 | zefa.dabovic@polj-br.edu.me | <i>[Signature]</i> |
| 13. | Čedo Simić | VET School Tivat | 069 182 008 | simic.cedo@sms-tv.edu.me | <i>[Signature]</i> |
| 14. | Vukadin Babović | VET School Berane | 063-642-344 | vukadin.babovic@svv-ba.edu.me | <i>[Signature]</i> |
| 15. | Vaso Obradović | VET School Bijelo Polje | 067 244 905 | vaso.obradovic@sss-bp.edu.me | <i>[Signature]</i> |
| 16. | Milutin Turković | VET School Plav | 068 345 535 | turkovic.milutin@sms-pl.edu.me | <i>[Signature]</i> |
| 17. | Josip Genić | VET Centre | 068/701-597 | josip.genic@cso.gov.me | <i>[Signature]</i> |
| 18. | Marina Matijević | Ministry of Education | 020-405-310 | marina.matijevic@mps.gov.me | <i>[Signature]</i> |
| 19. | Ivan Marković | VET Centre | 069/371 659 | ivan.markovic@cso.gov.me | <i>[Signature]</i> |
| 20. | Ivana Vučinić | VET Centre | 069/371 657 | ivana.vucinic@cso.gov.me | <i>[Signature]</i> |

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EVALUATION SHEET

 *Ministarstvo prosvjete*  **CENTAR ZA STRUČNO
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Projekat: Umrežavanje nastavnika srednjih stručnih škola u Crnoj Gori kroz uspostavljanje zajedničke internet platform

Anketa Radionice «Radionica za nastavnike iz područja rada: Mašinstvo»

JU Srednja stručna škola „Ivan Uskoković, Podgorica, 23. i 24. 02. 2018.

Poštovani učesnici Radionice,
Vaše mišljenje o ovoj Radionici nam je veoma bitno. Pomaže nam u osiguravanju kvaliteta i daljem razvoju sadržaja.

1. Kako ste zadovoljni Radionicom?

| | | | |
|--|--|--|--|
| | | | |
|--|--|--|--|

Primjedba: _____

2. Koliko su bile interesantne teme?

| | | | |
|--|--|--|--|
| | | | |
|--|--|--|--|

Primjedba: _____

3. Kako ste zadovoljni načinom prezentiranja?

| | | | |
|--|--|--|--|
| | | | |
|--|--|--|--|

Primjedba: _____

4. Kako ste zadovoljni trenerima?

| | | | |
|--|--|--|--|
| | | | |
|--|--|--|--|

Primjedba: _____

5. Kako ste zadovoljni organizacijom Radionice?

| | | | |
|--|--|--|--|
| | | | |
|--|--|--|--|

6. Šta je trebalo bolje odraditi, promijeniti i šta Vam se nije dopalo?

7. Vaša ocjena postizanja cilja radionice (1 - 5)

| | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|-------------------------------------|
| 1 | 2 | 3 | 4 | 5 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

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PHOTOS



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