



Project: Development of Web-Based Networks for Vocational Teachers in Montenegro

Report from the First Workshop Intended for Lead Teachers

Project team members, the representatives of the VET Centre and Ministry of Education, supported by the European Training Foundation started the implementation of the project intended for networking of VET teachers. This project will result in established joint web platform to be used as the place for exchange of teaching material, resources, ideas and experience, as well as for the creation of joint documents (materials for learning, syllabi, tests, etc.) within one occupational field.

The first Training for Lead Teachers was held on 8 and 9 February 2018 in Secondary VET school "Inž. Marko Radović" in Podgorica. The training was attended by 12 Lead Teachers from three occupational fields (electrical engineering, mechanical engineering and tourism).

During the two-day training, candidates became familiar with the possibilities of Office 365 programme package whose main functionality is online collaboration. Besides that, portal for teachers (www.skolskiportal.edu.me) was presented as the platform which may additionally support teachers to distribute and exchange materials for the sake of improvement of their everyday work.

Besides the training, the trainees were provided with the guidelines on how to jointly develop materials and to cooperate in the creation of diverse contents with the support of the mentioned technologies, as well as the instruction on the follow-up of their work within this Project.

During the training, groups created materials on which they will jointly cooperate and they also developed agendas for the group from their occupational field. In the forthcoming period, there will be three two-day workshops for each mentioned occupational field, at which Lead Teachers will work together with other teachers from their occupational field on the development of learning materials and other resources. The training was held by Ms. Marina MAtijević and Mr. Josip Genić, ICT experts.

The training was also attended by the representatives of the VET Centre, Ministry of Education and Forum MNE and it was officially opened by the director of the VET Centre. Project team promoted this event on the website of the VET Centre) as well as on social networks – Facebook and Twitter:

<http://www.cso.gov.me/vijesti/181582/OBUKA-NASTAVNIKA-ZA-UPOTREBU-PROGRAMA-MICROSOFT-365.html>
https://www.facebook.com/permalink.php?story_fbid=2025184781084984&id=1685104525093013
https://www.facebook.com/permalink.php?story_fbid=2025679761035486&id=1685104525093013
https://twitter.com/epale_mne/status/961572756625256448
https://twitter.com/epale_mne/status/961903648757501952

Project manager
Ivan Marković

Annexes:

1. Agenda
2. Attendance sheet
3. Photos



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FIRST WORKSHOP FOR LEAD TEACHERS

AGENDA

8th February

10:00-10:15 Introduction
10:15-10:45 Check of licenses for accounts
10:45-11:30 One Drive
11:30-12:00 Break
12:00-12:45 Online Word, Excel, Power Point
12:45-13:30 Exercise
13:30-14:00 Break
14:00-14:45 People, Calendar, Mail
14:45-16:00 Exercise

9th February

9:00-9:45 Tasks, Planner, To-Do
9:45-11:00 Exercise
11:00-11:30 Break
11:30-12:00 Sway, Video, Yammer
12:00-12:45 Exercise
12:45-13:15 Break
13:15-13:45 Applications for mobile phones
13:45-14:30 Portal for teachers
14:30-15:00 Guidelines for further work



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ATTENDANCE SHEET

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PHOTOS





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